



LIONS INTERNATIONAL DISTRICT 3234 D-1, L.Y.2024-25



ADMINISTRATIVE CONTEST RULES

SR NO.	PARTICULARS		MARKS	FRIQUENCY	TOTAL
A : CLUB REPORTS					
A01	Creating a password on LIONS PORTAL upto 15/07/2024 of President & Secretary		100	Once	100
A02	Submission of Reports on or before the end of the same month on LIONS PORTAL		50	Every Month	600
A03	Submission of Administrative Report on or before 5th of succeeding month through District Website (Refer Note Below)		50	Every Month	600
A04	Submission of Activity Report along with Photographs, Newspaper Clippings before the end of the same month on LIONS PORTAL (Refer Note Below)		50	Every Month	600
A05	Submission of Activity Report along with Photographs, Newspaper Clippings before 5th of succeeding month on District Website (Refer Note Below)		50	Every Month	600
A06	Submission of Annual Activity Reports on or before 26.04.2025 to International President with a copy to District Governor. Through LIONS PORTAL		100	Once	100
A : CLUB CONTESTS					
A07	Participating in History Book Contest at the District Conference as per Rules mentioned in Action Plan.		150	Once	150
A08	Participating in Photo Contest at the District Conference as per Rules mentioned in Action Plan.		150	Once	150
A09	Participating in Club Circular Contest at the District Conference as per Rules		100	Once	100
A10	Participating in Quarterly Club Bulletin Contest at the District Conference as per Rules		100	Once	100
A : CLUB INFORMATION					
A11	Submission of Names, Addresses, Photographs of new President, Secretary, Treasurer, 1st Vice President to District Public Relation Officer before 15.07.2024 (Marks to be claimed in July 2024)		50	Once	50
A12	Submission of latest Mailing List with full details of all club members with Telephone Numbers / Emails to District Governor on or before 15.07.2024		50	Once	50
A13	Submission of DG Questionnaire to District Governor, One Month before his scheduled visit.		50	Once	50
A14	Submission of names. Address & other Details of Club officer's for the year 2025-26 through LIONS PORTAL Report with a copy to District Governor and District Governor (Elect) up to 15.05.2025		50	Once	50
NOTES	a) Submission of any report without requisite proofs will not be considered for contest. b) Each submission should be with a single proof only.				

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B : CLUB ADMINISTRATION AND MEETING

B01	Conducting One General Meeting every Month "Business Meeting"	25	Every Month	300
B02	Conducting One General Meeting every Month (With informative lecture on any subject)	50	Every Month	600
B03	Conducting One Board Meeting every Month	40	Every Month	480
B04	Celebrating Club Charter Anniversary and Honoring Charter Members	50	Once	50
B05	Publication of Quarterly Club Bulletin	50	Four	200
B06	Maintaining Attendance Book and Minute Book for General Meeting (Marks to be claimed after Verification by District Governor during his visit)	100	Once	100
B07	Club Installation to be held before 15th July 2024	100	Once	100
B08	Club Installation to be held before 30th July 2024	50	Once	50
B09	Appointing various Administrative Committee under the leadership of Vice President and reporting the same	75	Once	75
B10	Conducting Joint Meeting / Activity and submission of Report with proof on or before last day of month to District Website a) with other Lions Clubs in our District b) In Multiple c) with Other NGO d) with club in other country	75 100 100 200	Two Once Once Once	150 100 100 200
B11	Maintaining Attendance Book and Minutes Book for Board Meeting (Marks to be claimed after verification by District Governor during his visit)	100	Once	100
B12	Preparing and Presenting a file of the President, Secretary and Treasurer in Contest conducted by the District for the Multiple Awards for 2024-25	100	Thrise	300
B13	Preparing and Presenting a file of the President, Secretary, Treasurer, Cabinet Officer & Club for Multiple Awards and appearing interview at Multiple Convention for 2024-25 (As per Rule)	100	Five	No Limit
B14	Receiving Club / Individual Multiple Awards In Multiple Convention 2024-25	200	Five	1000
B15	Coordination with PDG, DG, VDG's, GLT to organize Orientation seminar, specially of New Members of club a) Regional level b) Club level	50 50	Once Once	50 50
B16	Implementation of Lions Quest Programme in School	200	Two	400
B17	Sponsoring Teachers / Lions for Lions Quest Teachers Training Workshop Per Teacher	50	Thirty	No Limit
B18	Organising CQI at club level	500	Once	500
B19	Organising Peace Poster Contest at club level	250	Once	250
B20	Studying at Lions Learning center Course (LLC) for President, Secretary and Treasurer at international website	100	Three	300
B21	Studying at Lions learning center Course (LLC) for Min 5 to 9 Members other than PST Any 5 Courses	200	once	200
B22	Studying at Lions learning center Course (LLC) for Min 10 and above Members other than PST Any 5 Courses	300	once	300
B23	Publication of Club Circular for every Month & Submission with monthly Administration Report	25	Every Month	300
B24	Online / Webinar Activities (Inter District, Multiple & National Activities may be Considered Separately)	10-30	Five	150

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C : INTERNATIONAL DUES					
	International Dues : (Demand Draft should be in the name of "The International Association of Lions Clubs "payable at Mumbai with Xerox Copy of the same to District Governor or Remit Online. (UTR No.)				
C 01	Payment of Half Yearly Dues on or before 30th September 2024		100	Once	100
C 02	Payment of Half Yearly Dues on or before 15th September 2024 (Bonus Marks)		100	Once	100
C 03	Payment of Second Half Yearly Dues on or before 31st January 2025		100	Once	100
C 04	Payment of Second Half Yearly Dues on or before 15th January 2025 (Bonus Marks)		100	Once	100
C 05	Payment of full yearly dues on or before 15th September 2024		400	Once	400
C : DISTRICT DUES					
	District Dues should be paid in name of Lions International District 3234 D1 LY 2024-25 payable at Solapur				
C 06	Payment on or before 31st August 2024		100	Once	100
C 07	Payment on or before 20th August 2024 (Bonus Marks)		50	Once	50
C 08	Payment of new Member's Entrance Fees and District Dues on or before 31st December 2024		100	Once	100
C 09	Payment of new Member's Entrance Fees and District Dues after 31st December 2024 but on or before 15th February 2025		50	Once	50
C 10	Payment of new Member's Entrance Fees and District Dues for the Member added between 16-02-2025 and 31-05-2025 (Marks to be claimed in May 2025 Report)		100	Once	100
D : FINANCE AND ACCOUNT					
D 01	Submission of Budget for 2024-25 duly approved by Board to Directors (Along with Administrative Report of August 2024)		50	Once	50
D 02	Submission of Audited Accounts for 2023-24 on or before 30th September 2024 to Headquarter		200	Once	200
D 03	Submission of Finance Report of Administrative and Activity Accounts of every quarter with through LIONS PORTAL of September 2024 December 2024 March 2025 and June 2025 to Headquarter		50	Four	200
D 04	Arranging Major Fund Raising programme and depositing the amount in Activity Account (Bank) (for every multiple of Rs. 25000/-)		100	Five	500
D 05	Payment for registration of President, Secretary, Treasurer and or any other Club member (other than cabinet officers) at least 5 days before District Events.		25	No Limit	No Limit
D 06	Formation / continuation of Club Trust (Marks to be claimed in Administrative Report of May 2025)		100	Once	100

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E : ATTENDANCE AT DISTRICT EVENTS					
E01	Registered Attendance of PST & 1st VP for PST Schooling		100	Per Person	400
E02	Registered Attendance of PST & 1st VP & Chairman Lion Quest at District Cabinet Installation		100	Per Person	500
E03	Registered Attendance of PST, 1st VP at GAT & LCIF Conclave		100	Per Person	400
E04	Registered Attendance of PST, 1st VP at Regional Conference		50	Per Person	200
E05	Registered Attendance of PST, 1st VP at Zone Social		25	Per Person	100
E06	Registered Attendance of PST, 1st VP at Annual District Convention		100	Per Person	400
E07	Registered Attendance of PST, 1st VP at the Three Zone Advisory Meeting		50	Per Person	600
E08	Registered Attendance for Club Members other than PST, 1st VP for each of the above Event Except Zone Advisory Meeting		25	Per Person	No Limit
E09	Registered Attendance for Club Members to District Residential Leadership Institute Seminar		100	Per Person	No Limit
E10	Registered Attendance of Lion Members at Multiple Convention		150	Per Person	No Limit
E11	Registered Attendance of Club Members at Area forum 2024-25		200	Per Person	No Limit
E12	Registered Attendance for Club Members other than DG and His spouse at International Convention 2024 (marks to be claimed in July 2024)		300	Per Person	No Limit
E13	Registered Attendance for District Tour		100	Per Person	No Limit
NOTE	PST means President, Secretary, Treasurer and VP means Vice President				
F : CLUB MEMBERSHIP GROWTH AND RETENTION					
F 01	Sponsoring New Lions Clubs		2000	No Limit	No Limit
F 02	Starting New Branch Clubs		500	No Limit	No Limit
F 03	Starting New LEO Clubs		500	No Limit	No Limit
F 04	Adding Member (Male)		100	No Limit	No Limit
F 05	Adding Women Member		150	No Limit	No Limit
F 06	Adding Member Bellow 45 Years of age		200	No Limit	No Limit
F 07	Adding Member Leo-Lion		100	No Limit	No Limit
F 08	Dropage of every member (Marks will be deducted)		200	No Limit	No Limit
F 09	Club having membership below 20 on 30-06-24 increasing up to members more than 20 on or before 30-5-2025		125	Once	125
F 10	Maintaining the Membership as 30-06-2024 up to 30 - 06 - 2025 with or without increase.		200	Once	200

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G : VISIT OF DISTRICT OFFICER TO THE CLUB AND FUNCTIONS					
G 01	First visit of Zone Chairman in 1st half i.e.up to 31st December 2024		50	Once	50
G 02	Second Visit of Zone Chairman in 2nd Half before District Conference		50	Once	50
G 03	Visit of Region Chairman before Region Conference		100	Once	100
G 04	Visit of concerned District Chairman other than from Home Club for related activity		75	No Limit	No Limit
G 05	Arranging Public Function in city (Other than General Meeting)		200	Two	400
H : VISIT OF DISTRICT GOVERNOR TO THE CLUB					
H 01	Finalization of date & time before 31.10.2024		25	Once	25
H 02	Arranging before District Conference		100	Once	100
H 03	Evaluation with respect to Attendance, Protocol, Time Management		100	Once	100
H 04	Presentation of Club Records - Statement of Accounts, Attendance Book, Minutes Book etc.		50	Once	50
H 05	Attending Service Activity / Public Function		100	Ten	1000
I : DAYS / MONTHS TO BE OBSERVED WITH RELATED ACTIVITY					
I 01	Doctor's / Chartered Accountant's / Farmer's Day	1 st July	25	Once	75
I 02	Independence Day	15 th August	50	Once	50
I 03	Teachers Day	5 th Sept	25	Once	25
I 04	Adult Literacy Day	8 th Sept	25	Once	25
I 05	Cancer Day	13 th Sept	25	Once	25
I 06	Engineer's Day	15 th Sept	25	Once	25
I 07	World Tourism Day	27 th Sept	25	Once	25
I 08	Voluntary Blood Donation Day	1 st Oct	25	Once	25
I 09	Gandhi & Shastri Jayanti Day	2 nd Oct	25	Once	50
I 10	World Architect's Day	4 th Oct	25	Once	25
I 11	Service week with Various Service Activities	2 nd - 8 th Oct	50	Once	350
I 12	World Service Day	8 th Oct	25	Once	25
I 13	World Blind Day	15 Oct	25	Once	25
I 14	World Sight First Day	11 th Nov	25	Once	25
I 15	Children's Day / World Diabetes Day	14 th Nov	25	Once	50
I 16	Past President Month	December	50	Once	50
I 17	AIDS Awareness Day	1 st Dec	25	Once	25
I 18	International Handicapped Day	3 rd Dec	25	Once	25
I 19	Melvin Jones Birthday	13 th Jan	50	Once	50

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I 20	Rededication Month	January	50	Once	50
I 21	World Peace Day	24 th Jan	25	Once	25
I 22	Republic Day	26 th Jan	50	Once	50
I 23	Past District Governor's Month	February	75	Once	75
I 24	Marathi Rajybhasha Day	27 th Feb	25	Once	25
I 25	Worlds Women's Day	8 th March	25	Once	25
I 26	World Consumer Day	15 th March	25	Once	25
I 27	District Governor's Month	March	100	Once	100
I 28	World Health Day	7 th April	25	Once	25
I 29	Indian Red Cross Day	8 th May	25	Once	25
I 30	Helen Keller Day, Melvin Jones Death Anniversary	1 th June	50	Once	100
I 31	World Environment Day	5 th June	25	Once	25
I 32	World Eye Donation Day	10 th June	25	Once	25
Note	The above should be supported by requisite proofs of related activity				

J : CONTRIBUTIONS

J 01	Sponsoring a page of Maharashtra Lion (Rs.500/-)	50	No Limit	No Limit
J 02	Issuing an Advertisement in Maharashtra Lion (Rs. 1000/-)	100	No Limit	No Limit
J 03	Sponsoring a page of District Directory (Rs. 500/-)	50	No Limit	No Limit
J 04	Issuing an Advertisement in District Directory (Half Page) (Rs.3000/-)	350	No Limit	No Limit
J 05	Issuing an Advertisement in District Directory (Full Page) Rs.5000/-)	750	No Limit	No Limit
J 06	Contribution to DG Fund (For every Rs. 500/-)	50	No Limit	No Limit
J 07	Contribution to LCIF Fund (For every Rs. 1000/-)	75	No Limit	No Limit
J 08	Sponsoring a Member for District Fellowship	400	Per Person	No Limit
J 09	Sponsoring a Member for MJF & PMJF	1000	Per Person	No Limit
J 10	Creating Club Website through e club house	200	Once	200
J 11	Creating Club Website through e club house before 30 sept 2024	300	Once	300
J 12	Advertisement in District Website	300	Once	300

Note You can also send advertisements other than your club

Special Marks for :

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|--|-----|------|-----|
| 1) Submission of Names & Addresses with Photos of PST, 1st VP to District on or before 5th July 2024. | 200 | Club | 200 |
| 2) Submission of Members Mailing List with & E-mail (Compulsory), WhatsApp mobile No. to DG, RC, ZC, PRO & Editor 'Maharashtra Lion' | 200 | Club | 200 |

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